

Seniors Staying Social 2020 Application Form

Form Preview

Seniors Staying Social 2020

* indicates a required field

Introduction

Thank you for your interest in the Seniors Staying Social Grants Program.

This NSW Government's grant program provides one-off funding opportunities for eligible organisations across NSW to develop self-sustainable programs that will foster social inclusion for older people aged 65 years and over, or 55 years and over for Aboriginal people.

Before beginning your application, please ensure that you have read the information about the grant program on the Department of Communities and Justice (DCJ) website and are familiar with the [Seniors Staying Social Grants Program Guidelines](#).

Please do not include links to websites in your answers. Only information included in this application form will be considered by the assessment team.

The assessment team is unable to take any prior knowledge about your organisation into account when assessing your application. Do not assume the assessment team is aware of your organisation or the services you are delivering.

If you come across greyed out sections in the form that have (Not Applicable) written in the headings, please scroll to the next section.

Should you require any assistance in completing the application form, please contact Ageing@fac.s.nsw.gov.au with your query, or your name and phone number. Please include Seniors Staying Social in the subject line and someone will be in touch within three working days.

Before applying *

- I have read and understood the Seniors Staying Social Grants Program Guidelines.
- I understand that late, incorrectly filled out or incomplete applications will not be accepted.
- I understand that my application may be funded in full or not at all based on eligibility, compliance with the guidelines, the merits of the application, and the demand for funding from this grant program.
- I understand that, if successful, the applicant organisation must, before exchange of contract, provide DCJ with any current and relevant insurance policies and certificates of currency for inspection. These include but are not limited to public liability insurance to a minimum of \$10 million, workers compensation insurance and professional indemnity insurance.
- I understand that DCJ may use information about successful projects for promotional and media purposes, and may provide information to the Office of the Minister for Seniors, Members of Parliament, and the media for promotional purposes. This information will include organisation and event name, project description, electorate, location, and the grant amount.
- I understand that, while information received in applications and in respect of applications is treated as confidential, documents in the possession of the NSW Government are subject to the provisions of the Government Information (Public Access) Act 2009.

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All the above declarations must be selected before submitting your application.

Eligibility

* indicates a required field

To be eligible for funding, the applicant organisation must be a legally constituted Australian-based entity. This includes:

- incorporated not-for-profit organisations, including community organisations
- local councils and shires based in NSW, including regional organisations of councils and consortia of councils.

Organisations based outside NSW are not eligible to apply unless they can demonstrate that core business already includes program or service delivery in NSW, and they have already established relationships with local organisations appropriate to the project. Such organisations must also meet all NSW regulatory and business requirements.

Applications will not be accepted from organisations that have outstanding funding acquittals due to DCJ (formerly Family and Community Services).

Which of the following applies? *

- I am applying on behalf of my organisation
- I am applying on behalf of my organisation, which is partnering with other organisation/s for this project
- I am applying on behalf of my organisation, which is auspicing another organisation that will take a lead role in this project
- I am applying on behalf of my organisation, which is auspicing another organisation that is partnering with other organisation/s for this project

Auspice agreements are often used to help certain community organisations access funding for their activities. The group or individual requiring support is known as the 'auspicee' and the incorporated organisation that auspices the group or individual is known as the 'auspisor'.

Is your organisation a legally constituted Australian-based entity? *

- Yes
- No

Organisation type: *

- Incorporated not-for-profit organisation
- Incorporated community organisation
- NSW local government authority

If your organisation is an incorporated not-for-profit or community organisation, please attach your incorporation certificate. *

Attach a file:

Is your organisation based in NSW? *

- Yes
- No

If your organisation is not based in NSW you will need to meet other criteria to be eligible, as stipulated in the Eligibility paragraphs above.

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If your organisation is not based in NSW:

What programs and/or service delivery in your organisation's core business are based in NSW? *

Word count:

Must be no more than 100 words.

Which local organisations has your organisation established relationships with that are appropriate to this project? *

Word count:

Must be no more than 100 words.

Does your organisation meet all NSW regulatory and business requirements? *

Yes

No

Outstanding Acquittals

Does your organisation have any outstanding acquittals due to the Department of Communities and Justice (formerly Family and Community Services)? *

Yes

No

If your organisation has any outstanding acquittals due to the Department of Communities and Justice you are not eligible to apply.

Primary Contact Details

* indicates a required field

Applicant Organisation Details

Please enter the primary contact details of the applicant organisation. If you are applying on behalf of a partnership, please enter the primary contact details of the nominated project lead.

Applicant Organisation Legal Name *

Organisation Name

This should be consistent with the name listed on your Incorporation Registration or on the Australian Business Register.

Trading Name (if applicable)

Applicant Organisation ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

If your organisation is GST registered, please enter the GST registration date.

Must be a date.

Applicant Organisation Primary Address *

Address

Address Line 1, Suburb/Town, State and Postcode are required. Please provide your main street address.

Applicant Organisation Postal Address *

Address

Address Line 1, Suburb/Town, State and Postcode are required.

Applicant Organisation Contact *

Title First Name Last Name

Applicant Organisation Contact Position *

Contact person's position title.

Applicant Organisation Contact Primary Phone Number *

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Must be an Australian phone number. Please include your area code.

Applicant Organisation Contact Primary Email *

Must be an email address.

Funding Category

* indicates a required field

Three funding categories are open for application. For each category, a minimum number of participants in your project/activity is expected depending on the funding amount.

- **Category 1: (\$3,000-\$15,000)**

Open to all eligible organisations.

Minimum number of 6 - 30+ participants.

- **Category 2: (\$15,001--\$70,000)**

Open to large local level organisations, or organisations working in a partnership with one or more groups (e.g. local councils, neighbourhood centres).

Minimum number of 32 - 140+ participants.

- **Category 3: (\$100,000)**

Open to large organisations across multiple local government areas.

Minimum of 200 participants.

Partnerships are particularly encouraged for eligible organisations seeking funding under Category 2 or 3.

Further details can be found in the [Program Guidelines](#).

Which funding category is your organisation applying for? *

Category 1 (\$3,000-\$15,000) Category 2 (\$15,001--\$70,000) Category 3 (\$100,000)

How many new older people do you expect will participate in the proposed project activities? *

Must be a whole number (no decimal places). Category 1: minimum of 6 - 30+ people, Category 2: minimum of 32 - 140+ people, Category 3: minimum of 200 people. Grant recipients will be required to report on these participation figures.

Project Details

* indicates a required field

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Please make sure that you have read the [Program Guidelines](#) and understand what is eligible for funding before completing this section.

Project Title *

Please provide a short description of your project (for publication purposes). *

Word count:

Must be no more than 50 words.

Please identify the local community need that your project will address and explain how the project will provide an effective local solution to that need. *

Word count:

Must be no more than 200 words.

Please describe how your project will involve older people in the planning and delivery. *

Word count:

Must be no more than 100 words.

Project Delivery Approach

Grants are open to eligible organisations that will deliver programs through *at least one* of the following approaches.

- **Enhancement Grants:** Enhance a successful program that fosters social inclusion to now target older people.
- **Expansion Grants:** Expand a successful seniors program that fosters social inclusion into a new geographical area or to target a new cohort (for example, CALD and/or Aboriginal). Where the expansion is into a new geographical area, the proposed program should not duplicate or attempt to replace a similar local program that is already operating successfully in that area.
- **Creation Grants:** Create a new program that effectively fosters social inclusion for older people.

Please refer to the [Program Guidelines](#) for examples of these delivery approaches.

Which of the following delivery approaches apply to your project. *

Enhancement Grant Expansion Grant Creation Grant

At least 1 choice must be selected.

If you selected Expansion Grant:

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Which of the following is your Expansion Grant project targeting? *

- New geographical area New cohort

Please describe how your Expansion Grants project will cater for this new area/cohort and how local groups will be involved in developing and delivering the project. *

Word count:

Must be no more than 200 words.

Seniors Staying Social Grants Program Objectives and Priorities

This grant program aims to combat social isolation by supporting projects that provide quality and lasting social connection opportunities for older people who are currently socially isolated or at risk of isolation.

The program seeks to support projects that help older people connect with each other through group activities (e.g. interest groups, social events or environmental activities) that bring them together in person and enable them to develop quality relationships.

Please describe how your project will meet this funding objective. *

Word count:

Must be no more than 200 words.

Your application needs to demonstrate an understanding of the needs of groups that will be targeted for the project and how they will be encouraged/supported to participate in the project.

Please describe how your project will attract and sustain participation from older people who are considered to be socially isolated or at risk of social isolation. *

Word count:

Must be no more than 200 words.

A focus on the following priority groups is encouraged due to these groups being considered at higher risk of social isolation.

Which of the following priority groups does your project target? *

- Aboriginal and Torres Strait Islander people aged 55 years and over
 Older people living in rural, regional and remote areas
 Older people from culturally and linguistically diverse backgrounds (CALD)
 Older people who are Lesbian, Gay, Bisexual, Transgender, Intersex or Queer (LGBTIQ)
 Older people with a disability or living with dementia or chronic disease
 Older people who are carers

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None of the above

At least 1 choice must be selected.

Please describe how your project will attract and sustain participation from the priority groups of older people considered to be at higher risk of social isolation (especially older people who are hard to reach). *

Word count:

Must be no more than 200 words.

Project Location

Which NSW local government area/s will your project be delivered in? *

- | | | |
|---|---|--|
| <input type="checkbox"/> Albury | <input type="checkbox"/> Goulburn Mulwaree | <input type="checkbox"/> Oberon |
| <input type="checkbox"/> Armidale | <input type="checkbox"/> Greater Hume | <input type="checkbox"/> Orange |
| <input type="checkbox"/> Ballina | <input type="checkbox"/> Griffith | <input type="checkbox"/> Parkes |
| <input type="checkbox"/> Balranald | <input type="checkbox"/> Gundagai | <input type="checkbox"/> Parramatta |
| <input type="checkbox"/> Bathurst | <input type="checkbox"/> Gunnedah | <input type="checkbox"/> Penrith |
| <input type="checkbox"/> Bayside | <input type="checkbox"/> Gwydir | <input type="checkbox"/> Port Macquarie-Hastings |
| <input type="checkbox"/> Bega Valley | <input type="checkbox"/> Hawkesbury | <input type="checkbox"/> Port Stephens |
| <input type="checkbox"/> Bellingen | <input type="checkbox"/> Hay | <input type="checkbox"/> Queanbeyan-Palerang |
| | | Regional |
| <input type="checkbox"/> Berrigan | <input type="checkbox"/> Hilltops | <input type="checkbox"/> Randwick |
| <input type="checkbox"/> Blacktown | <input type="checkbox"/> Hornsby | <input type="checkbox"/> Richmond Valley |
| <input type="checkbox"/> Bland | <input type="checkbox"/> Hunter's Hill | <input type="checkbox"/> Ryde |
| <input type="checkbox"/> Blayney | <input type="checkbox"/> Inner West | <input type="checkbox"/> Shellharbour |
| <input type="checkbox"/> Blue Mountains | <input type="checkbox"/> Inverell | <input type="checkbox"/> Shoalhaven |
| <input type="checkbox"/> Bogan | <input type="checkbox"/> Junee | <input type="checkbox"/> Singleton |
| <input type="checkbox"/> Bourke | <input type="checkbox"/> Kempsey | <input type="checkbox"/> Snowy Monaro Regional |
| <input type="checkbox"/> Brewarrina | <input type="checkbox"/> Kiama | <input type="checkbox"/> Snowy Valleys |
| <input type="checkbox"/> Broken Hill | <input type="checkbox"/> Ku-ring-gai | <input type="checkbox"/> Strathfield |
| <input type="checkbox"/> Burwood | <input type="checkbox"/> Kyogle | <input type="checkbox"/> Sutherland Shire |
| <input type="checkbox"/> Byron | <input type="checkbox"/> Lachlan | <input type="checkbox"/> Sydney |
| <input type="checkbox"/> Cabonne | <input type="checkbox"/> Lake Macquarie | <input type="checkbox"/> Tamworth Regional |
| <input type="checkbox"/> Camden | <input type="checkbox"/> Lane Cove | <input type="checkbox"/> Temora |
| <input type="checkbox"/> Campbelltown | <input type="checkbox"/> Leeton | <input type="checkbox"/> Tenterfield |
| <input type="checkbox"/> Canada Bay | <input type="checkbox"/> Lismore | <input type="checkbox"/> The Hills Shire |
| <input type="checkbox"/> Canterbury-Bankstown | <input type="checkbox"/> Lithgow | <input type="checkbox"/> Tweed |
| <input type="checkbox"/> Carrathool | <input type="checkbox"/> Liverpool City | <input type="checkbox"/> Upper Lachlan Shire |
| <input type="checkbox"/> Central Coast | <input type="checkbox"/> Liverpool Plains | <input type="checkbox"/> Upper Hunter Shire |
| <input type="checkbox"/> Central Darling | <input type="checkbox"/> Lockhart | <input type="checkbox"/> Uralla |
| <input type="checkbox"/> Cessnock | <input type="checkbox"/> Lord Howe Island | <input type="checkbox"/> Wagga Wagga |
| <input type="checkbox"/> Clarence Valley | <input type="checkbox"/> Maitland | <input type="checkbox"/> Walcha |
| <input type="checkbox"/> Cobar | <input type="checkbox"/> MidCoast | <input type="checkbox"/> Walgett |
| <input type="checkbox"/> Coffs Harbour | <input type="checkbox"/> Mid-Western Regional | <input type="checkbox"/> Warren |
| <input type="checkbox"/> Coolamon | <input type="checkbox"/> Moree Plains | <input type="checkbox"/> Warrumbungle Shire |
| <input type="checkbox"/> Coonamble | <input type="checkbox"/> Mosman | <input type="checkbox"/> Waverley |
| <input type="checkbox"/> Cowra | <input type="checkbox"/> Murray River | <input type="checkbox"/> Weddin |
| <input type="checkbox"/> Cumberland | <input type="checkbox"/> Murrumbidgee | <input type="checkbox"/> Wentworth |
| <input type="checkbox"/> Dungog | <input type="checkbox"/> Muswellbrook | <input type="checkbox"/> Western Plains Regional |

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- | | | |
|--|---|--|
| <input type="checkbox"/> Edward River | <input type="checkbox"/> Nambucca | <input type="checkbox"/> Wingecarribee |
| <input type="checkbox"/> Eurobodalla | <input type="checkbox"/> Narrabri | <input type="checkbox"/> Willoughby |
| <input type="checkbox"/> Fairfield | <input type="checkbox"/> Narrandera | <input type="checkbox"/> Wollondilly |
| <input type="checkbox"/> Federation | <input type="checkbox"/> Narromine | <input type="checkbox"/> Wollongong |
| <input type="checkbox"/> Forbes | <input type="checkbox"/> Newcastle | <input type="checkbox"/> Wollahra |
| <input type="checkbox"/> Georges River | <input type="checkbox"/> Northern Beaches | <input type="checkbox"/> Yass Valley |
| <input type="checkbox"/> Gilgandra | <input type="checkbox"/> North Sydney | <input type="checkbox"/> Unincorporated Far West |
| <input type="checkbox"/> Glen Innes Severn | | |

At least 1 choice must be selected.

Please visit <https://roll.elections.nsw.gov.au/areafinder/lga>

If your project will be delivered in Unincorporated Far West, please enter the name/s of the town/s where your project will be delivered. *

Please demonstrate how your project's location is accessible and within your organisation's or your partner organisation's local government area *

Word count:

Must be no more than 100 words.

Sustainability of your Project

Your project needs to provide ongoing social connections for older people once the funding provided through this grant program is expended (i.e. will not require additional or recurrent government funding to continue).

This could include (but is not limited to):

- collaboration with new or existing partners in the ongoing delivery of the project or as in-kind contributors providing access to resources for the project (category 2 and 3 grants)
- volunteer engagement and development
- leveraging the requested funding for ongoing support from other sources.

Please describe how your project will achieve this. *

Word count:

Must be no more than 200 words.

Project Impact

Grant recipients will be required to report on the outcomes that are identified in their application for the project in the final report.

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What are the expected outcomes of the project and how will the project deliver these outcomes? *

Word count:

Must be no more than 200 words.

If you selected Enhancement Grant:

If you are applying for an enhancement of an existing project, please explain how it has fostered social inclusion among participants, and how this may impact older people. *

Word count:

Must be no more than 100 words.

If you selected Category 3 funding:

If you are applying for category 3 funding, please demonstrate how you will deliver your project to have significant reach across multiple local government areas. *

Word count:

Must be no more than 200 words.

Measure of Success

The NSW Department of Premier and Cabinet website has an [Evaluation Toolkit](#) and [Program Evaluation Guidelines](#) that provide advice and resources for planning and conducting a program evaluation, and tools that can assist you to determine how best to evaluate your project.

How will you measure the success of your project? *

Word count:

Must be no more than 150 words.

Project Plan

Successful projects are expected to start by no earlier than 1 July 2020. Grant recipients will have up to 12 months to deliver their projects.

Please list here key activities for your project. Grant recipients will be required to report on the status of these in their six monthly progress report and final report.

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A basic project plan is required for category 1 funding.

A comprehensive project plan is required for category 2 and 3 funding.

For more information on project planning, please refer to the [Program Guidelines](#).

Click Add More at the bottom of the table to add additional rows if required.

Project Activities	Responsible Organisation	Anticipated Start Date	Anticipated End Date
For category 1 funding, please provide a simple breakdown of project activities. For category 2 or 3 funding, please provide a comprehensive breakdown of project activities.		Must be a date and no earlier than 1/7/2020.	Must be a date and no earlier than 1/7/2020.

Project Team

* indicates a required field

Partnership Details

Name of partnership

Please enter the name of the partnership if it has a name.

Who are the partners and what are their roles and contributions to the project? *

Word count:

Must be no more than 200 words.

Please enter the names of the partner organisations, their roles and contributions

Please outline how your organisation (or project lead and partners in the case of a partnership) has the appropriate skills and expertise to deliver the project? *

Word count:

Must be no more than 200 words.

Auspicee Organisation Details

Name of Auspicee Organisation that will take a lead role in this project *

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If you are nominating a day-to-day contact from the auspicee organisation, please provide their contact details below.

Project Contact

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Contact Position

Project Contact Primary Address

Address

Project Contact Primary Phone Number

Must be an Australian phone number.
Please include your area code.

Project Contact Primary Email

Must be an email address.

Budget

* indicates a required field

Budget

For category 1 funding (\$3,000-\$15,000), please provide a basic proposed budget for your project.

For category 2 (\$15,001-\$70,000) and category 3 funding (\$100,000), please provide a detailed and comprehensive proposed budget for your project.

The budget should:

- be GST exclusive
- include a breakdown of expected expenditure
- include in-kind contributions/donations if applicable

Total grant funding requested (excluding GST) *

\$

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Must be a whole number (no cents). What is the total financial support you are requesting in this application?

Estimated total project cost (excluding GST) *

\$

Must be a whole dollar amount (no cents).

Grant Expenditure (excluding GST)

How will you use the grant funding?

Please only include items that the grant funding will be used for.

IMPORTANT: Grant recipients will be required to record all grant expenditure and provide **proof of payments** (for example, receipts or remittance advices) for all payments.

Please refer to the [Program Guidelines](#) for the types of expenses that the grant funds can be used for, before completing this section.

Total Grant Expenditure should equal **Total Grant Funding Requested**.

Click Add More at the bottom of the table to add additional rows if required.

Grant Expenditure	\$ Estimated dollar amount ex GST
	\$

The amount below is calculated for you based on your responses in the Grant Expenditure Table above.

Total grant expenditure (excluding GST)

\$

This number/amount is calculated.

Please ensure this amount equals the total grant funding requested

In-kind contributions/donations

In-kind contributions from applicant and/or partner organisations or auspicee.

Please refer to the [Program Guidelines](#) for the types of expenses that can be included as in-kind before completing this section.

Please give details of the equivalent cash value of all in-kind contributions if applicable.

Click Add More at the bottom of the table to add additional rows if required.

In-kind contribution/donation	\$ Equivalent Value
	\$

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The amount below is calculated for you based on your responses in the In-kind Contribution/ donation Table above.

In-kind value - total equivalent

\$

This number/amount is calculated.

Checklist and Certification

* indicates a required field

Checklist

By completing the Application Checklist you confirm that you have undertaken the following actions and confirm responsibility.

Application Checklist *

- I have reviewed this application and checked the project budget for accuracy.
- I have uploaded all relevant attachments to this application.

At least 2 choices must be selected.

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if this application is successful, I will be required to deliver and report on the project as outlined in the NSW Seniors Staying Social Grants Program Guidelines.

I declare that I have the appropriate authority to submit this application on behalf of my organisation and/or partner organisation/s and/or auspicee (if relevant).

I agree to the above declaration *

- Yes

Applicant Organisation Legal Name *

This must be the same legal name as that given in the Primary Contact Details section. It should be consistent with the name listed on your Incorporation Registration or on the Australian Business Register.

Authorised person submitting application *

Position of person submitting application *

Phone number of person submitting application *

Must be an Australian phone number.

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Please include your area code.

Date *

Must be a date.